



City of Bloomington, Indiana

Hazardous Waste and Pollution Prevention Inspection Internship

SALARY	\$15.75 Hourly	LOCATION	Bloomington, IN
JOB TYPE	Paid Internship	DEPARTMENT	Utilities/Environmental Services (PCB's)
OPENING DATE	03/15/2024	CLOSING DATE	3/24/2024 11:59 PM Eastern
FLSA	Non-Exempt	BARGAINING UNIT	N/A
TYPICAL WORK SCHEDULE:	20 hours a week	POSITION REPORTS TO:	Hazardous Materials Coordinator
SUPERVISES STAFF:	No		

Description

A paid internship working at the City of Bloomington Utilities Department.

Duties

This job description is illustrative only and is not a comprehensive listing of all job functions performed. The following are essential duties for this position, performed with or without reasonable accommodation:

Conducts facilities inspections, evaluation and reporting of findings for Hazardous waste, Hazmat, AST, and SWPPP. At the end of the internship the successful candidate will document the identified trends and improvement opportunities observed.

Supports the Hazmat Coordinator and work with cross-functional teams in the review and update of emergency preparedness documentation.

Assist the Hazmat Coordinator in ensuring environmental compliance for the city's facilities.

This internship runs from 04-11-2024 to 08-15-2024

Job Requirements

Required to be enrolled in a graduate Environmental Science, Chemistry, or an Environmental Health and Safety related program.

Ability to utilize Microsoft and Google Suites

Knowledge of communication and professional writing skills.

Knowledge of organizational and project management skills.

Ability to work in an outside setting.

Must be able to legally operate a motor vehicle.

ANYONE WISHING TO APPLY FOR THIS POSITION WHO DOES NOT HAVE ACCESS TO A COMPUTER MAY APPLY AT **CITY HALL, HUMAN RESOURCES DEPARTMENT** (401 N MORTON STREET, SUITE 230, BLOOMINGTON, IN 47404).

AN EQUAL OPPORTUNITY EMPLOYER

La Igualdad De Oportunidades De Empleo Es La Ley.

The City of Bloomington does not discriminate on the basis of race, color, sex, ancestry, sexual orientation, gender identity, national origin, citizenship status, religion, age, veteran status, housing status or disability in employment or the provision of services.

The City of Bloomington validates authorization to work using eVerify. The City will provide the Social Security Administration and, if necessary, the Department of Homeland Security, with information from each new employee’s I-9 form to confirm work authorization.

Agency

City of Bloomington, Indiana

Address

401 North Morton Street

Bloomington, Indiana, 47404

Phone

812-349-3404

Website

<https://bloomington.in.gov/>

Hazardous Waste and Pollution Prevention Inspection Internship Supplemental Questionnaire

***QUESTION 1**

The information provided in your application must support your selected answers in the supplemental questions. The information you provide will be verified and documentation may be required. Please be as honest and accurate as possible. You may be asked to demonstrate your knowledge and skills in a work sample or during an interview. By completing this supplemental questionnaire you are attesting that the information you have provided is accurate. Any misstatements, omissions, or falsification of information may eliminate you from consideration or result in dismissal.

- ☐ Yes, I understand and agree
- ☐ No, I do not agree

***QUESTION 2**

Are you currently enrolled in a graduate Environmental Science, Chemistry, or an Environmental Health and Safety related field?

☐ Yes

☐ No

***QUESTION 3**

Are you able to legally operate a motor vehicle?

☐ Yes

☐ No

*** Required Question**